

Campbell River & District Museum & Archives Society

ANNUAL GENERAL MEETING

Wednesday, June 24, 2020 at 4 p.m.

held online via Zoom Meeting

DRAFT MINUTES

PRESENT **President:** Sarah Samson

Trustees: Shannon Baikie, Maria Fyfe, Bruce Izard, Brendan Mason, Naomi Tabata, Taylor Stephen, Jack Turley

Regrets: James Quatell

Staff: Sandra Parrish, Ken Blackburn, Beth Boyce, Megan Purcell, Tara Third, Erika Anderson

Members: Mary Ashley, Paul Barnett, Rhona Burslem, Dennis Fitzgerald, John Frishholz, Mary Haig-Brown, Jason Hutchinson, Steve Lackey, Connie Ritchie

Auditors: Alan Lam, Derek Lamb

Call to Order

Sarah Samson welcomed all those present to the 58th AGM and called the meeting to order at 4:04 p.m.

Introductions

Sarah Samson introduced the Board Members that were present, and introduced Sandra Parrish.

Mayor Adams had expressed his regrets at being unable to attend.

Protocols for voting in an online AGM were explained, and attendees were informed that after the conclusion of the AGM there would be opportunities for more questions about current operations in light of COVID-19 and the closure of the Museum from March 17 to June 2, 2020.

Confirmation of Quorum

Promotions and Membership Coordinator Erika Anderson confirmed Quorum.

Adoption of Agenda

Motion that the Agenda be adopted as presented.

M/S/C: Naomi Tabata / Dennis Fitzgerald

Adoption of the Minutes from Wednesday, April 24, 2019

Motion that the Minutes of April 24, 2019 be adopted.

M/S/C: Brendan Mason / Shannon Baikie

Report from President Sarah Samson

It has been a privilege to serve on the Board of our Museum for the last three years. Campbell River is fortunate to have such a wonderful gathering place for people of all ages to visit, explore, and continually learn from. The Museum's stellar reputation is well deserved. A culture of excellence, pride, dedication, and innovation is apparent in every exhibit, program, publication, and event offered throughout the year. I attribute the Museum's success to amazing staff members and some of the most dedicated volunteers I have ever met. This past year alone, volunteers contributed almost 4,000 hours of their time to various museum initiatives. This is an impressive statistic given the size of our community.

Our Museum would not exist without the financial support of our two core funders. On behalf of the Board of Trustees, I would like to thank the City of Campbell River and the Government of British Columbia for their continued support.

I would also like to express my most sincere thanks to our donors, volunteers, and the Campbell River community at large for their unwavering support of our Museum. The Museum would not be where it is today without your time, efforts, attendance, and financial donations.

I can't wait to see what the future holds for this very special place.

Report from Executive Director Sandra Parrish

To begin, Sandra introduced the staff in attendance.

The year began with the adoption of a new 5 year Strategic Plan. This plan reaffirmed our commitment to delivering an exceptional level of service throughout our operations.

Over the past decade we have experienced significant change in leadership, staff and participation. The development and adoption of this new plan was timely and necessary to chart a path moving forward.

We view the Museum as a community gathering space. A place that we can come together to share, connect, explore and learn the diverse history of our region. Our "gathering space" extends beyond our walls and is embedded in all our activities. Our 2019-2023 Strategic Plan includes a number of initiatives which support this view.

In August of 2019 we were pleased to loan a copper, normally on display in the First Nations Gallery, to the Dawson family for their potlatch. This family copper was danced during the Hamatsa and then rested next to the fire on the floor for the remainder of the T'seka (Red Cedar Bark) ceremonies. That the Museum could be a part of this moment directly links to our core values of excellence, inclusiveness, respect, integrity, stewardship and community which are the foundation of the new plan.

I am proud of our achievements and it is a privilege to work with a diverse group of people who willingly share their knowledge, enthusiasm and time to support the Museum.

On behalf of the staff I would like to thank the Board of Trustees and our Museum volunteers for their support throughout the year. Thank you for helping us to "preserve our past to inform our future".

Report from Treasurer Brendan Mason

Brendan introduced Alan Lam and Derek Lamb, the auditors from Chan Nowosad Boates. The auditors explained key sections of the financial statements, and concluded by saying it was a very clean audit and was easy due to the good bookkeeping and accounting practices at the Museum. They noted that an additional note was added to the financial statements reflecting changing conditions in 2020 due to COVID-19.

Motion to accept the Audited Financial Statements as presented for the year ending December 31, 2019.

M/S/C: Brendan Mason / Dennis Fitzgerald

Motion to appoint Chan Nowosad Boates as auditors for the 2020 Year End Audit.

M/S/C: Brendan Mason / Paul Barnett

Election of Trustees

Bruce Izard presided over the election of trustees. Later in 2019 we had two board members resign, including our treasurer. We were pleased to have Brendan Mason join the board as Treasurer in November, and to have Jack Turley join the Board in March. Both Board Members assumed the term of the Board Members that they replaced. Currently there are four Board Members whose terms are finishing and who are eligible for re-election: Bruce Izard, Brendan Mason, Taylor Stephen, and Maria Fyfe.

Bruce asked three times if there were any other candidates from the floor.

There being no other candidates from the floor, Bruce Izard declared the slate as presented above by the Board of Trustees, to be elected by acclamation.

Adjournment

Motion to adjourn the meeting.

M/S/C: Jack Turley / Brendan Mason