



**Tree Contribution Contract
2021**

Thank you for your interest in participating in the Museum at Campbell River's 2021 Festival of Trees. Please complete the following to book your tree now.

A copy of the signed contract must be returned no later than Friday, November 12, 2021.

Please print your name as it is to appear on **ALL** promotional material.

Donating Company/Organization/Individual: _____

Contact Name: _____ Title/Position: _____

Mailing Address:

Street Address: _____

City: _____ Province: _____ Postal Code: _____

Phone (Office) _____ (Home) _____ E-mail address: _____

Do you want us to tag you on our social media? Please share your social media details: _____

Please send a copy of your logo to tona.mcmurran@crmuseum.ca for use on Festival promotions.

Preferred method of Contact: Phone E-mail

I/we agree to participate in the Museum at Campbell River's 2021 Festival of Trees event by supporting a decorated tree which will be on display at the Museum for the month of December.

Contribution Level (please indicate your level of contribution)

\$500 - Full Tree \$250 - Half Tree _____ (\$100 minimum) - Themed Tree

Please invoice me for my contribution. Decorating Elf required.

Title of Entry: _____

Tree Description:

Please provide a short description of the decorating theme of your tree. The description should be no more than 75 words. The Museum at Campbell River reserves the right to edit your description if it is considered necessary.

DECORATING DAYS & GUIDELINES:

This year you will be able to book an appointment to decorate your tree from Tuesday, November 23 to Sunday, November 28.

Festival decorating guidelines will be sent closer to the decorating dates.

CONTRACT TERMS:

1. *I/We understand that the Museum at Campbell River is responsible for the floor plan and assigned location for the trees. The Museum reserves the right to establish and require quality controls to ensure a high standard of excellence. The Museum reserves the right to refuse any tree decorations that is deemed inappropriate for a family viewing audience.*
2. *I/We understand that it is my/our responsibility to provide all of the decorations for the tree. The decorations and all materials I choose to place under or around the tree must be picked up between Museum regular hours of operation between Tuesday, January 4 to Sunday, January 9, 2022. Any decorations or items left beyond this date become the property of the Museum and may be auctioned, sold or disposed of at the Museum's discretion.*
3. *I/We agree that the Museum at Campbell River shall have no liability for any decorating materials used, lost, or damaged during the Festival or personal property used during the set-up and teardown of the event.*

Authorized Signature: _____ Date: _____

Please return the signed contract to Tona McMurrin by either: e-mail: tona.mcmurran@crmuseum.ca / Fax: 250-286-0109 or mail / drop-off to: Festival of Trees, Museum at Campbell River, 470 Island Highway, P.O. Box 70 Station A Campbell River, B.C. V9W 4Z9